



**PLEASE PRESENT ALL FUND REQUESTS IN WRITING  
BY COMPLETING THIS FORM**

Today's Date: \_\_\_\_\_

Event/Project Name: \_\_\_\_\_

Organization Name & Phone #: \_\_\_\_\_

Event Date: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

What will funds be used for/additional explanation: \_\_\_\_\_

Signature of Requesting Party \_\_\_\_\_

---

BID Approved \_\_\_\_\_

BID Denied \_\_\_\_\_

Reason for denial: \_\_\_\_\_

BID Board President \_\_\_\_\_  
Sign

\_\_\_\_\_ Date

*The Berlin BID meets the 2nd Wednesday of the month at 5:30 p.m.  
in the City Hall Council Chambers.*

*Return this completed form to  
BID, 108 N. Capron St; P.O. Box 272, Berlin WI 54923*