

BUSINESS IMPROVEMENT DISTRICT
SPECIAL MEETING
CITY OF BERLIN
BERLIN, WISCONSIN
5:30 P.M..

May 27, 2009
Council Chambers – Berlin City Hall

PRESENT: Nate Olson, Felicia Page, Tom Jensen, Faye Gelhar, and Traci Hegner
ABSENT: Jim Zamzow, Phil Pik (excused)

The BID Board Meeting was called to order at 5:55 p.m. by BID Chairperson Tom Jensen.

Roll Call

Roll was taken.

Approval of Minutes

Special Meeting. No minutes to approve.

Approval of Financial Statements

Special Meeting. No Financials were presented.

President's Report

None

Old Business

None

New Business

Façade Improve Applications Presented For Approval:

- 1) Ralph De Ruyter (Berlin Lanes) – After a review of the application submitted by Mr. De Ruyter was found to be in accordance with the Façade Improvement Guidelines, a motion was made by Traci Hegner and seconded by Nate Olson to approve the \$1,000 request as presented. The motion carried unanimously.
- 2) Dalm Properties (Dr. Bentson's Office) – After a review of the application submitted by Mr. Doug Coker (of Dalm Properties), it was decided to table this application until the next regularly scheduled BID Board Meeting in order to amend the operating guidelines to remove a requirement that “The program will be limited to one-time per business **per owner** within a five year period”. The Board was unanimous in the belief that multiple property owners should

not be penalized for improving more than one property that they may own within the BID District.

- 3) First National Bank – Depot - After a review of the application submitted by First National Bank, a motion was made by Traci Hegner and seconded by Faye Gelhar to approve \$1,000 request as submitted provided that First National Bank has not received funds from this program within the past 5 years. The motion carried unanimously with Jensen abstaining from voting. Jensen to verify that no funds have been received by First National Bank within the past 5 years.

Other Business

Jensen indicated that he had been approached by Sue Knoke (City of Berlin) to have the BID outsource the creation and distribution of the BID Tax Bills to a company that she owns. While all were in agreement that the BID Board members were not willing to create and send these invoices, it was suggested that more research be done to see if this was a function that the City of Berlin could do on behalf of the BID. Jensen to research possibility and report back to the Board at the next regularly scheduled meeting.

Meeting adjourned at 6:17 p.m. with a motion by Olson and a second by Gelhar. The motion carried unanimously.

Next meeting date is June 10, 2009

Respectfully submitted:

Thomas L. Jensen
Director